



## Early Years Practitioner

### Role Purpose

Every child deserves the best possible start in life and the support that enables them to fulfil their potential. The role of the Early Years Assistant is to contribute to the provision of a high quality and positive early year's environment for staff, children and families.

Working with their Room Leaders, Early Years Practitioners will fulfil any such duty that is required to meet children's individual needs and support the nursery's objectives.

### Summary of Responsibilities

#### Early Years

- Deliver the nursery's curriculum and provide the foundation that children need to make the most of their abilities and talents as they grow up
- Observe the requirements and standards set out within the Early Years Foundation Stage to ensure that children learn and develop well and are kept healthy and safe
- Adhere to, and role model best practice safeguarding requirements
- Provide professional and high quality customer service to families and other visitors to the setting

#### People

- Contribute to the positive working environment for all where each staff member feels valued, respected and able to fulfil their role to the best of their ability
- Observe best practice and legislative requirements from the Equality Act 2010 and treat all colleagues with respect in an environment that is free from discrimination and bullying
- Work as a team focusing on the outcomes for children and the delivery of the nursery's objectives
- Supporting Room Leaders as required and deputising in their absence

#### Health and Safety

- Adhere to relevant legislation and the nursery specific requirements in relation to health and safety
- Proactively manage risks in the nursery and role model safe working practices
- Support in the development and effective implementation of risk assessments

#### Commercials

- Present a positive image of the nursery during parent show rounds; engaging positively with prospective families and achieving our customer service standards
- Participate in nursery events and marketing initiatives
- Engage in the positive use of social media to help market the nursery to families and potential colleagues

#### Building and Resources

- Take good care and responsibility for the nursery's equipment, resources and building, raising issues or concerns without delay
- Assist the Nursery Management team in ensuring the nursery is well stocked with resources for staff and children; replenish stocks in a timely manner to avoid disruption