



Registration form

Please complete this form in as much detail as possible. We need this information to be able to process your application for a place.

We have marked the mandatory information we require with a *

If you do not complete the mandatory sections in full this may jeopardise or delay your application.

Your child			
Surname of your child*			
First names* (underline preferred name)			
Date of birth *			
Nationality *		Religion	
Type of place *(please tick)			
Reception ☐	Year 1 ☐	Year 2 ☐	Year 3 ☐
Year 4 ☐	Year 5 ☐	Year 6 ☐	Bursary ☐
Proposed term and year of entry*			
Have you registered your child's name at any other school(s) and if so, which?			
Parent 1 / legal guardian			
Title* (e.g. Mr, Mrs, Ms)			
Full name* (underline surname)			
Telephone number*		Day: Evening (if different): Mobile (if different):	
Email address*			
Address * (including postcode)			
Occupation			

Employer's business name and address	
---	--

Parent 2 / legal guardian	
Title* (e.g. Mr, Mrs, Ms)	
Full name* (underline surname)	
Telephone number*	Day: Evening (if different): Mobile (if different):
Email address*	
Address* (including postcode)	
Occupation	
Employer's business name and address	
Other people with parental responsibility* Please provide the name(s) and current address(es) of any other person with parental responsibility (i.e. legal responsibility) for the above named child. This may be a legal guardian or step parent and their consent to the child attending the School will be required if an offer of a place is made.	
Title (e.g. Mr, Mrs, Ms)	
Full name	
Address* (including postcode)	
Relationship to child	
If someone other than the first and second signatories is to pay the school fees for your child please provide below their full name and address and their relationship to your child. This is required for money laundering checks.	
Title (e.g. Mr, Mrs, Ms)	

Full name	
Address* (including postcode)	
Relationship to child	

Connections with the School Please mention here the names of any other members of the family attending the School or registered for entry; or any other connection with the School.			
Please indicate how you first heard of the School			
Local ☐ reputation	Present ☐ school	Friends ☐	Advertisement ☐
Website ☐	Other (please give details) ☐		
Please state the name and address of the present school (with dates of attendance)			
Name and address of school*			
Dates of attendance*			
Name of Head*			
Please outline any of your child's artistic, dramatic, musical or sporting skills or experience (if applicable)			
Please give an outline of your child's other hobbies or interests (if applicable)			

Please complete the attached Confidential Information Form (if applicable) in order to assist us with making any special arrangements which are required for School visits and/or entrance assessments*

Notes

Early registration is recommended. Registrations will be considered in the order they are received. Offers of places are subject to availability and the admission requirements of the School at the time offers are made. A copy of the School's *Terms and Conditions* will be supplied on request.

How we will use the information provided in this form

This information will be used by the School during the admissions process in order to manage and assess your application and your child's suitability for a place at the School.

For example:

we may contact your child's current or previous school to ask for a reference

- a) we may ask for information about other schools to which you are applying because they may hold their entrance exam on the same day as ours
- b) we may contact other people with parental responsibility to check that they consent to your child joining the School
- c) the Confidential Information Form will be used to ensure that we have made any reasonable adjustments for your child when they visit the School or during any entrance assessments we may share your information with credit reference agencies.

If your child is not offered a place, or if you do not accept the offer of a place, we will only retain this information for as long as we need to. Unless there are exceptional circumstances, information is kept for a year after the end of the admissions process.

For more information about how the School will use your information and your child's information please see our privacy notice for pupils and our privacy notice for parents.

Both of these documents are published on the School's website:

<http://www.themallschool.org.uk/Policies> **Declaration**

I / We request that our child named above is registered as a prospective pupil.

I / We enclose the non-refundable Registration Fee of £114(including VAT) or have paid online via bank transfer (Sort Code 30-98-79 Account Number 00586437), together with this completed Registration Form duly signed by me / us.

Method of Payment: BACS	Date of Payment:	
-----------------------------------	-------------------------	--

Signatures of parents / legal guardians

	First parent / legal guardian	Second parent / legal guardian
Signature		

Name in full (please include all names)		
Date of birth		
Relationship to child		
Date		

The Mall School Trust: a Company Limited by Guarantee
Registered in England, Company Number: 02036538
Registered Office: The Mall School, 185 Hampton Road, Twickenham TW2 5NQ
Registered Charity Number: 295003