



The Mall School

Headmaster: D C Price BSc MA

Tel: 020 8977 2523  
Fax: 020 8977 8771  
www.themallschool.org.uk

185 Hampton Road  
Twickenham  
TW2 5NQ

### **Behaviour, Rewards and Sanctions Policy**

This whole school policy also applies to pupils in the Early Years Foundation Stage (EYFS). The School has regard to the Behaviour and Discipline in Schools (2016) guidance and the Equality Act (2010), including issues related to pupils with special educational needs or disabilities and how reasonable adjustments are made for these pupils.

#### **Behaviour**

All children are expected to act with thought and consideration. A good standard of manners and personal appearance is encouraged as a reflection of pride in oneself and respect for others.

We want our boys to be safe, stay healthy, take part in the life of the school, work hard, look after their own property and respect that of others. We aim to instill in our pupils a spirit of tolerance and mutual understanding, and an awareness of the needs of others.

The Deputy Head, James Fair, is the person responsible for behaviour, rewards and sanctions for Reception to Year 6.

The class teacher is the front-line pastoral carer and meets boys on a daily basis, taking registration, checking the homework diary and sorting out any immediate problems the boys may have with regard to the school day.

In the seniors (Year 4 to 6) a copy of The Mall Code is displayed in every class and is included in the boys' homework diaries. This also forms the focus of several assemblies in the autumn term and it highlights the manner in which boys from The Mall are expected to conduct themselves. In Reception to Year 3, The Mall Promise is used. Class teachers discuss these expectations with the boys

In Reception to Year 3 the boys are introduced to the DAFT procedure which explains how boys should respond in the playground when someone is annoying them:

- Don't take any notice
- Ask them to stop
- Find somewhere else to go.
- Tell the teacher

A copy of the DAFT poster is displayed in all Reception to Year 3 classrooms and boys are given The Mall Promise which they sign at the start of the year. Both are explained in assemblies during the year.

The school's Anti-bullying and Safeguarding policies are made available to parents on our website.

## **Rewards**

The school's discipline procedures are based on a positive system of rewards. In the juniors and seniors, praise and positive feedback from teachers is vital. The principle of good behaviour is stressed by the Headmaster in assembly, and reinforced by all members of staff.

### **Juniors (Reception to Year 3)**

The main focus is on highlighting positive behaviour through praise and reward. In the juniors there is a positive rewards system that includes the following:

- Praise and positive feedback (both verbal and written)
- Stickers
- House stars
- Certificates awarded by teachers and given out at a weekly assembly by the Head of Juniors for good work or behaviour. Each boy usually receives one certificate a term.
- Boys may be mentioned in the fortnightly newsletter
- In Reception and Year 1, we make use of the Sun/Rainbow/Cloud system.

The house system (which uses the same houses as the seniors) becomes more important from the summer term of Year 1. They compete against each other at games, on Sports Day and earn house stars for good work or behaviour.

### **Seniors (Years 4 to 6)**

In the seniors the reward system is based on credits. There are four houses, all named after Oxbridge Colleges although Pembroke also commemorates Pembroke House, a prep school amalgamated with The Mall many years ago. A boy whose behaviour is particularly good or helpful, who makes a strong contribution in class, whose effort is particularly impressive (for him) or whose performance/achievement shows real progress, should be given a credit. Credits go on the boy's credit card which he shows the class teacher so that they can be recorded in the class room, before going to the Senior Tutor. On each card there are 5 credits; each full credit card is worth 1 house point.

Class teachers send pre-prepared postcards home when a boy has completed sufficient credit cards. Boys may receive bronze, silver, gold or platinum postcards depending on the number of credits they have received. Most staff are allocated to a house and attend house meetings.

Currently, house competitions are held in music, spelling, art/CDT, public speaking, general knowledge, football, rugby, cricket, athletics (Sports Day), cross country and swimming with the following points allocation for each house:

- First place: 40 points
- Second place: 30
- Third place: 20
- Fourth place: 10

Boys may also be awarded credits for individual performances within each competition.

Boys whose work or achievement/performance is exceptional (relative to the individual's ability)

will receive a Headmaster's Commendation in assembly. Teachers should give names to the Headmaster and send boys to show him their work. Additionally, boys receive five credits for a commendation. Teachers should keep a tally of credits and commendations in their marks books.

Colours are awarded to boys in Year 6 for high sporting, musical or dramatic ability who have made an outstanding contribution in that discipline. The Head of Sport, Music, Art/DT or Drama recommends to the Headmaster those boys and they are awarded colours ties and/or certificates in the end of term assembly. Boys are selected for colours ties using the criteria for prizes (see below).

Prize Day takes place at the end of the summer term. Each class has a class prize. It is awarded to the pupil who achieves the highest overall mark in the summer exams. The Old Mallian Prize is given to a particularly hard working pupil in each class from Years 4 to 6 who is consistently kind, considerate and thoughtful and has made a significant contribution to school life as judged by the class teacher. A pupil cannot receive the OMA Prize two years in a row. There are also non-academic prizes for each year group in art/DT, drama, music and sport.

For the non-academic prizes, boys are marked out of five for each of the following attributes and the individual with the highest total receives the overall prize.

- Sports prizes are awarded to boys who are regularly in the A team for a range of sports; have shown commitment and effort to all training and matches; conduct themselves in a manner expected of a Mall student; displayed a commitment to the squad's overall success as well as developing successfully as an individual; and shown perseverance and determination on all occasions.
- Music prizes are awarded to boys who consistently reaching a high standard of performance; regularly play a solo in school concerts; have been enthusiastic members of two or more ensembles over the year; and have excellent rehearsal skills through being punctual, well-disciplined and practising at home.
- Art and technology prizes are awarded to boys who are talented; persevere; act on advice on how to improve; show creative thought; demonstrate excellent behaviour in lessons; and who produce a consistently high standard of work.
- Drama prizes are awarded to boys who are talented and enthusiastic; who volunteer for every school play for which they are eligible; demonstrate good attendance at rehearsals and excellent behaviour in drama lessons.

## **Sanctions**

The Headmaster (or the Deputy Head) may propose and authorise the use of any sanctions which are in line with good educational practice, encourage good behaviour and reinforce The Mall Code. Staff should consider all contributing factors where an incident of poor behaviour occurs and when considering a sanction. Contributing factors may include whether the boy has mental health problems and if so staff should consider the possible underlying causes. Under no circumstances may any form of physical chastisement or punishment be used by staff (teachers, support staff, voluntary supervisors or any one acting in loco parentis), whether or not on the school premises. The School rejects the use of corporal punishment. Staff may however use physical intervention to avert an immediate danger of personal injury to, or an immediate danger to the property of, a person including the child himself (see the school's policy on Use of Reasonable Force). Staff must not threaten children with physical punishment nor any form of punishment which could have an

adverse impact on the child's well-being.

### **Juniors (Reception to Year 3)**

Sanctions may include:

- Verbal reprimand
- Being moved to another part of the classroom or to another class
- Loss of part of break or lunchtimes (not the whole unless it is the afternoon break)
- Being sent to see the Deputy Head
- Report card for a fixed period (usually a week). The report card to be discussed with parents before it is implemented.

Rarely younger boys may bite another pupil. Although it is important to consider why a boy has bitten someone else all boys must understand that this is unacceptable. If a boy bites another boy or member of staff the procedure is:

- Comfort the bitten boy and administer appropriate first aid.
- Explain to the boy who has been biting why it is unacceptable.
- Inform the parents of both boys.
- Discuss with the SENCO and possibly use a social story about biting for a period of one week.
- If a boy bites again, his parents may be asked to collect him and take him home for the rest of the day.

Where a boy is repeatedly in trouble for the same offence it is important that the parents and the Deputy Head are informed and that a proper record is kept. When repeated misbehaviour suggests an underlying problem, external agencies may be contacted following consultation between the class teacher, SENCO, parents and the Deputy Head.

Where a boy is repeatedly physically or verbally abusive towards other pupils or staff, the class teacher must report this to the boy's parents and the Deputy Head (see also the school's Anti-Bullying Policy).

Where a boy has a special need or a disability, reasonable adjustments should be made. The Deputy Head and class teachers will discuss individual cases directly with the parents and, where necessary, the relevant external agencies.

### **Seniors (Year 4 to 6)**

In the seniors the disciplinary system is based on minuses. The Deputy Head is in charge of this system for the seniors.

Teachers operate a warning system for boys. Boys are verbally warned that if they continue with inappropriate behaviour they will receive a minus. Depending upon the seriousness of the behaviour a minus might be given without a warning. Minuses are normally given for:

- bad behaviour such as fighting or swearing
- misbehaviour (normally after a warning)
- disobedience (normally after a warning)
- late homework (normally after a warning)
- persistent poor work

- dishonesty
- breaking The Mall Code

Teachers of seniors give a minus by sending the boy to Reception to fetch the form minus book. After the boy's name has been entered the boy returns it to Reception. The minus book provides a record of minor disciplinary offences and the Deputy Head monitors minuses on a weekly basis and liaises with the form tutors about further action.

Work that is badly or sloppily done must be repeated to the teacher's satisfaction, in the boy's own time. Year 4 boys should not normally be punished for poor organisation.

Where a boy has a special educational need or a disability, reasonable adjustments should be made. Individual Education Plans and staff briefings will alert staff and individual judgement should be exercised. The Assistant Head (Pastoral) and SENCO can advise staff.

It is not appropriate to give minuses for bullying as this will need full investigation and the parents must be contacted (see the school's Anti-Bullying Policy).

A report card may be used for a fixed period (usually a fortnight) to monitor a boy's behaviour. The report card will be discussed with parents before it is implemented.

When a letter of apology is requested by a member of staff, it will be handed to the Deputy Head in the first instance, who will photocopy it and pass on the original to the relevant member of staff. The photocopy will go into the pupil's file. If a letter of apology by a pupil is deemed to be unsatisfactory, the Deputy Head will return the letter to the parents and request that the boy writes a new letter.

If a boy receives two minuses in a half term, his parents are informed by the form tutor. Detentions are normally given after a boy has received three minuses in a half term. Detentions may also be given for individual offences where a minus is deemed to be insufficient. Detentions are co-ordinated by the Deputy Head. A break time detention is given for Year 4 and after school for Years 5 to 6. In the seniors, if a boy receives an after-school detention, The Mall Code forms the focus of his reflection with the Deputy Head.

Where a boy has committed a serious offence, or has repeatedly received minuses or detentions which together represent an unacceptable pattern of behaviour a Saturday morning detention may be given.

The Deputy Head will keep a written record of detentions.

During the year there is a range of sporting activities, expeditions, residential trips and other activities. Participation in these is at the Headmaster's discretion and, where there is a serious concern about a boy's ability to conduct himself appropriately, he may be withdrawn from an activity.

### **Expulsion**

If the Headmaster judges that a boy's behaviour is detrimental to his own welfare or the welfare of others, is a risk in any way or seriously disrupts the learning of other boys, the Headmaster will suspend the boy from lessons while he speaks to the parents and reserves the right to suspend the boy from school pending satisfactory investigation and assurances from the parent. Such assurances

can include a written behaviour contract agreed between the school and the parents. Ultimately the Headmaster can decide to ask the parents to remove the boy from school, in line with the Terms and Conditions signed by the parent and The Mall's Expulsion and Removal policy. The Headmaster keeps the record of any suspension or exclusion.

The Mall School  
Autumn 2020  
Review summer 2021